

Prospectus

(Session: 2024-2025)



Dudhnoi College

Dudhnoi, Goalpara, Assam – 783124

www.dudhnoicollege.ac.in

FROM THE PRINCIPAL'S DESK

“Education is the most powerful weapon which you can use to change the world.”

-Nelson Mandela



My dear students,

On behalf of Dudhnoi College family, I feel proud to welcome you to Dudhnoi College, the premier higher educational institution in the Goalpara District. This institute of higher education was established on 4th August, 1972 with P. U. Course in Arts stream. Later on, Science and Commerce streams were added in 1985 and 2015 respectively. I offer my sincere tribute to the noble persons of the locality without whose vision and mission, this institution would not have seen the light of the day.

Thanks to the honourable president and members of the Governing Body, teaching and non-teaching staff of the College, who have given quality and consistency through their efforts. Their hard work and sacrifices have helped in shaping the lives of students of this college. After joining the College on 10th July, 2018 as Principal I have been trying to do better in the field of teaching, learning, research and other corporate activities.

I hope like other educational institution, Dudhnoi College will also be a greater partner in building up the society and nation.

Thanking You.

*Dr. Lalit Chandra Rabha
Principal,
Dudhnoi College*

FROM THE DESK OF ACADEMIC IN-CHARGE



Dear students,

Education is a process of providing learning experiences to obtain knowledge, understanding, skills and awareness with desirable attitudinal changes about one's relationship with natural and manmade environment. Education actually includes the training of the intellect and also the refinement of the heart and the discipline of the spirit of the learner. At present the role of a college is not only to trail academic excellence but also to develop its students to be critical thinkers, lifelong learners and fecund members of an ever-changing society.

Our college provide holistic student-centric environment for development of students in multifarious activities. We try to instil the values of respect and encourage the students to channelize their potential in the pursuit of excellence and in strengthening the foundation of real success.

As our starling academic institution step into this new academic year with full hope and dreams to climb to the top, I request all the students to properly utilize the facilities offered in the college and mould their lives through the learning resources of the college that will support to develop them as leading citizens of the nation.

I firmly believe that, persistent determination, unbeatable hard work and invincible patience will always help one to overcome all odds and challenges of life.

*Dr. Dipali DeKa
Academic In-Charge,
Dudhnoi College*



The College Anthem:

দুখনৈ মহাবিদ্যালয় সংগীত

দুখনৈ মহাবিদ্যালয়
জ্ঞানৰ আলয় তুমি
আলোক নিলয়
দূৰ কৰা ভয় তুমি
দান কৰা জয়
দুখনৈ মহাবিদ্যালয়।

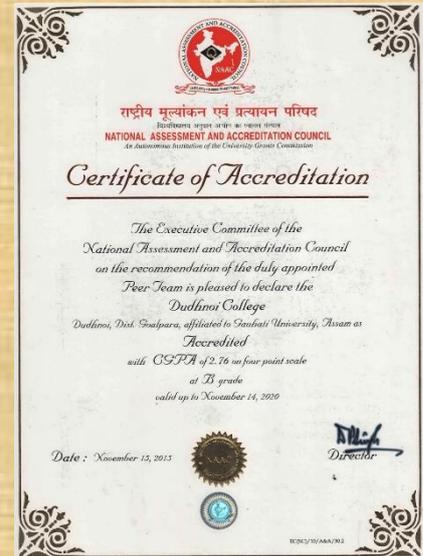
স্বপ্ন দিঠক কৰি
জগালা প্ৰাণত কত আশা
মূক কঠত দিলা
মহাজীৱনৰ পৰিভাষা
প্ৰজ্ঞা ফল্লু বয়
ধৰণী জ্যোতিৰ্ময়
সময় স্মাৰক হৈ বয়

সাগৰ মন্ত্ৰন কৰি
আনি দিলা অমৃত কুন্ত
ক্লাস্তি জড়তা নাশি
দিলা গতি চিৰ অনিৰুদ্ধ
তুলি জীৱনৰ লয়
কৰা তুমি সুধাময়
প্ৰসাৰিত হৃদয় বলয়।

কথা : ড° বিৰিঞ্চি কুমাৰ মেধি, অৱসৰপ্ৰাপ্ত অধ্যাপক,
নৃতত্ত্ব বিভাগ, গুৱাহাটী বিশ্ববিদ্যালয়।

সুৰ : হৰগোবিন্দ ডেকা, মুৰব্বী অধ্যাপক, বুৰঞ্জী বিভাগ
দুখনৈ মহাবিদ্যালয়।

NAAC Certificate:



PROFILE OF THE COLLEGE:	Name of the College	Dudhnoi College
	Date of Establishment	4 th of August, 1972
	Type of the College	Affiliated College
	Affiliated to	Gauhati University
	Nature of Affiliation	Permanent
	Financial Category	Government Provincialized
	Registration	271 of 1977-78 Act 21 of 1860
	Recognition and Enlistment	Enlisted under 2(f) of UGC Act of 1956 since September/1987 Enlisted under 12(B) of UGC Act of 1956 since 09-04-1990
	Address	Dudhnoi, Goalpara, Assam- 783124
	Telephone	03663 281531
	Website	www.dudhnoicollege.ac.in

VISION OF THE COLLEGE:	<p>The vision of Dudhnoi College is “to disseminate the knowledge of higher education among the needy section of the society and to become a frontrunner in teaching, learning and research, so that the fullest potential of the students may develop enabling them to compete with modern day challenges and opportunities, along with the quality of leadership that may inspire them to work for the advancement of the society and the nation”</p>
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MISSION OF THE COLLEGE:	<p>The mission of the College is as follows:</p> <ul style="list-style-type: none"> ➤ To be a centre of higher learning through which quality education can be imparted to the students by adopting best of the best practices. ➤ To mould intellectually competent, morally upright and socially committed persons capable of building a more human social order. ➤ To motivate the students to pursue higher education, appear in competitive exams, and other value-added programmes for their holistic development. ➤ To extend its activities to address environmental, social and cultural concerns in the region and promote free enquiry and life-long learning. ➤ To provide an environment to both the teachers and learners for developing the fullest potential by combining talents, skills and values in the field of culture and sports along with education. ➤ To generate and inculcate the leadership quality among the students for the advancement of the society and the nation by way of co-curricular and outreach extension programme.
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Section A. Dudhnoi College at a Glance:

Dudhnoi College is the manifestation of the collective dreams of the people of the locality and the result of their aspirations and perspirations. The College is located in Dudhnoi, which is now headquarter of the Rabha Hasong Autonomous Council. It is 110 km away from Assam's capital Dispur (Guwahati) and 42 km from district headquarter Goalpara.



The College had a modest beginning with only Pre-University (Higher Secondary) classes of Arts stream in 1972. Degree classes of Arts stream started in 1974. Later on, Science and Commerce streams were added in the session 1985-86 and 2015-16 respectively. Presently the College has 19 different departments offering both Honours (Major) and Regular/General (Minor) Courses.

The College has a pristine green and serene campus spreading over a vast area of 33.05 acres. A big horse-shoe shaped pond runs around the main building. A foot-bridge over the pond enhances the beauty of the college.

A-1. Facilities available in the College:

- 1) **Central Library:** Library facility is available to all students and faculty members. Presently our library has more than 21,600 books covering different subjects including general studies and reference. In addition, one can access more than 9000 e-journals and 97,000 e-books through N-List (INFLIBNET). Moreover, The College also boast a Digital Library.



The library has separate spacious reading rooms for students and faculties. It also has internet and Xerox facility. The library is completely digitised and presently working towards building audio-visual learning materials.

The College library is open from 9 am to 4.30 pm in all working days.

- 2) **Central Computer Laboratory:** The College has a Central Computer Laboratory in the Department of Computer Science with 50 computers. Apart from this every department has their own computer.

Small separate computer lab is also available in some departments on the basis of requirement.

3) **ICT Equipped Modern Classrooms and Laboratories:** The College has many classrooms equipped with modern audio-visual facility. Well-equipped modern laboratory facilities are available in different departments for effective teaching-learning.

4) **Language Laboratory:** The College has a fully equipped modern computerised Language Laboratory. There are 13 Computers in the Language Laboratory.

5) **Hostel Facility:** The College has separate well equipped hostels for Boys and Girls.

i. **Boys' Hostel:** The boys' hostel has 80 seats. It has all modern amenities like twin-sharing rooms, electric fans, modern toilet facilities and running water. The hostel has own mess-hall and the mess is managed by boarders themselves under the supervision of the Superintendent.

ii. **Girls' Hostel:** The hostel at present has seats for 100 girls. It is fully secured with a surrounding high concrete wall. It has all modern amenities like twin-sharing rooms, electric fans, modern toilet facilities and running water. The hostel also has mess-hall and the mess is managed by boarders themselves under the supervision of the Superintendent.



6) **Facilities for Physical Fitness:**

i. **Play Ground:** The College has a large outdoor playground. Facilities of all sorts of outdoor games and sports are available. It also has an outdoor basketball court. A pavilion/spectator's gallery covers one side of the field.

The College has a MoU with Assam Cricket Association for the playground.



ii. **Indoor Stadium:** The College has a quite spacious modern indoor stadium along with spectators' gallery.

iii. **Gymnasium:** The College has a fully equipped gymnasium with modern equipment. Some of the equipment available in the gymnasium are: Smith Machine, Cross Cable, Pee Dee Fly Machine, Leg Press and Hack Squat and Back Pull Down etc.

7) **Students' Common Room:** The College has separate Boys' and Girls' common rooms.

i. **Boys' Common Room:** The boys' common room has recreational facilities like carom and other board games and drinking water. It also has washroom facilities with running water.

ii. **Girls' Common Room:** The girls' common room has recreational facilities like carom and other board games and drinking water. It also has washroom facilities with running water.

8) **Parking Facilities:** The College has separate parking shades for students and faculties. The covered parking area has separate provisions for bicycle, motorcycle/scooter and car parking. There is enough space for visitors parking also.

9) **Canteen Facilities:** The College has a large well-furnished Canteen with separate seating area for faculties and students. The Canteen is managed by Canteen Committee. It provides balanced healthy food in reasonable costs. It also has running water facilities.

10) **Drinking Water:** Clean and safe drinking water is available in the College for students and staff. Modern water filters are fitted in various departments and different locations of the College.

A-2. Courses offered in the College:

a. The College offers following fulltime Higher Secondary Courses:

- i. Higher Secondary (10+2) in Arts.
- ii. Higher Secondary (10+2) in Science.
- iii. Higher Secondary (10+2) in Commerce.

b. The College offers following fulltime Undergraduate Courses under NEP-2020:

- i. B. A. (Major).
- ii. B. Sc. (Major).
- iii. B. Com. (Major).
- iv. B. A. (General/Minor).
- v. B. Sc. (General/Minor).
- vi. B. Com. (General/Minor).



c. The College offers:

- i. Post Graduate Course (Arts) through Distance and Open Learning Programme under GUCDOE (Gauhati University Centre for Distance and Online Education), Assam.
- ii. Under Graduate and Post Graduate Course (Arts) through Distance and Open Learning Programme under KKHSOU (Krishna Kanta Handiqui State Open University), Assam.
- iii. Apart from these, the College also offer various Add-on Courses like Certificate Courses, Diploma Courses and training programme etc.



A-2.1. Course Structure of Higher Secondary (10+2) Courses:

The College offer Higher Secondary (10+2) courses in Arts, Science and Commerce stream under Assam Higher Secondary Education Council (AHSEC). These are two-year course with year-end examination conducted by AHSEC. The Course structure for different streams is given below:

Higher Secondary (10+2) Course: (Arts Stream)	i. Compulsory Subject: a. English b. Modern Indian Language (MIL) or Alternative English (<i>to be selected any one from the list</i>) c. Environmental Education (in first year only) ii. Elective Subject: Any four elective subjects should be selected from the list.
	Modern Indian Languages offered in the College: Assamese, Bodo and Garo.
	Elective Subjects offered in the College: Advance Assamese, Advance Bodo, Education, Economics, Political Science, History, Logic & Philosophy, Geography, Anthropology, Mathematics, Statistics, Swadesh Adhyayan and Computer Science & Application.
	Subject Bar in the College: However, following subject combination are not allowed: History/Mathematics; Elective Assamese/Elective Bodo; Statistics/Logic & Philosophy/Computer Science and Application; Anthropology/Geography.
Higher Secondary (10+2) Course: (Science Stream)	i. Compulsory Subject: a. English b. Modern Indian Language (MIL) or Alternative English (<i>to be selected any one from the list</i>) c. Environmental Education (in first year only). ii. Elective Subject: Any four elective subjects should be selected from the list.
	Modern Indian Languages offered in the College: Assamese, Bodo and Garo.
	Elective Subjects offered in the College: Biology, Chemistry, Physics, Mathematics, Geography, Anthropology, Economics, Statistics and Computer Science & Application
	Subject Bar: However, following subject combination are not allowed: Physics/Anthropology; Physics/Geography; Anthropology/Geography/Biology/Statistics
Higher Secondary (10+2) Course: (Commerce Stream)	i. Compulsory Subject: a. English. b. Modern Indian Language (MIL) or Alternative English. (<i>to be selected any one from the list</i>) c. Environmental Education (In first year only). d. Accountancy, Business Studies and Finance. ii. Elective Subject: Any one elective subject should be selected from the list.
	Modern Indian Languages offered in the College: Assamese, Bodo and Garo.
	Elective Subject offered in the College: Mathematics, Economics, Statistics, Computer Science & Application

A-2.2. Undergraduate Courses:

The College offer undergraduate courses in three streams under Gauhati University. These FYUGP-NEP courses are BA (Arts stream), BSc (Science Stream) and BCom (Commerce Stream). All these courses are four-year courses under New Education Policy and have provisions for multiple entry and exit as per GU rule.



A-2.2.1: Course Structure of Four-Year Undergraduate Programme (FYUGP-NEP):

A-2.2.1.1: Important Points about FYUGP-NEP:

1. FYUGP-NEP is a 4-year Undergraduate Programme that leads to Bachelor Degree in different subjects and streams.
2. The course has provisions for multiple entry and multiple exits. A student may:
 - i. Exit the programme after one year with a Certificate
 - ii. Exit after two years with a Diploma
 - iii. Exit after three years with a Bachelor Degree with Honours
 - iv. Exit after four years with a Bachelor Degree (Honours) with Research.



(NB-1: Any student who leave the course in the middle, i. e. after completing 1, 2 or 3 years, have the option of re-joining the course on a later date and complete the rest of the course.)

(NB-2: Any student who wants to exit before completion of 3 years, MUST complete an additional Vocational Course of 4 credits.)

3. If a student exits the FYUGP-NEP after 3 years, he/she will need to take admission into the first year of a Master Degree, which is a 2-year degree programme. However, if a student fully completes an FYUGP-NEP (i. e., exits after four years), he/she needs to take admission into the second year of a Master Degree and needs to study only one year to get a Master Degree.
4. The whole FYUGP-NEP courses are divided into two parts — (i) Core Courses and (ii) Common Courses. The minimum credit allocation for a 3-year programme is 84 credits in Core Courses and 36 credits in Common Courses, which comes to a total of minimum 120 credits for a 3-year programme.
5. In the first and second semester, a student studies three different core subjects – one paper of each subject per semester. Besides, they need to study four common subjects.
6. In the third semester, a student may select one core subject as Major subject and other two as Minors.
7. A Student will have the option of changing the Major in fourth semester to any one of the other two Minors, even if one has already declared a Major in the third semester. However, this is subjected to the availability of seat in the concerned department.



A-2.2.1.2: Course Structure of FYUGP-NEP Undergraduate Course: (Major & Minor)

Course Structure of FYUGP-NEP Undergraduate Course: (Major & Minors) (Arts, Science and Commerce Stream)	Class	Course Type/Name	Papers/Subject & Credits	Total Credits	Remarks
	Semester-I	Core Course	3 papers of 4 credits each from 3 different Subjects	12	Subjects to be selected from the list
		Common Course	4 papers (One MDC Paper of 3 Credits, one AEC paper of 2 Credits, one SEC paper of 3 Credits and one VAC paper of 2 Credits)	10	Subjects to be selected from the list
	Semester-II	Core Course	3 papers of 4 credits each from 3 different Subjects	12	Same subject studied in Semester-I
		Common Course	4 papers (One MDC Paper of 3 Credits, one AEC paper of 2 Credits, one SEC paper of 3 Credits and one VAC paper of 2 Credits)	10	Subjects to be selected from the list
	Semester-III	Core Course	3 papers of 4 credits of the Major subject	12	From the subjects studied in Semester-I&II, one Subject may be selected as Major and other two will be considered as Minor
		Common Course	4 papers (One MDC Paper of 3 Credits, one SEC paper of 3 Credits and Internship for 4 Credits)	10	Subjects to be selected from the list.
	Semester-IV	Core Course	4 Papers of 4 Credits each of the Major Subject	16	
		Common Course	1 VAC paper of 2 Credits	2	
		Open Core Course (Optional)	1 paper of 4 Credits	4	Any one of the two minor subject studied earlier.
Semester-V	Core Course	4 Papers of 4 Credits each of the Major Subject	16		
	Common Course	1 AEC paper of 2 Credits	2		
	Open Core Course (Optional)	1 paper of 4 Credits of the Subject selected	4	Any one of the two minor subject studied earlier.	
Semester-VI	Core Course	4 Papers of 4 Credits each of the Major Subject	16		
	Common Course	1 AEC paper of 2 Credits	2		
	Open Core Course (Optional)	1 paper of 4 Credits of the Subject selected	4	Any one of the two minor subject studied earlier.	
Semester-VII & VIII	If a student intends to progress to the fourth year, she/he will be devoting the time in studying advanced courses which will be at the level of initial Master's degree papers. Besides, they will also have the opportunity of engaging into research work with the faculty members.				
MDC: Multidisciplinary Course; AEC: Ability Enhancement Course; SEC: Skill Enhancement Course; VAC: Value Added Course.					

A-2.2.1.3: Core Course offered in the College (Major & Minor):

Major and Minor Courses Offered in the College.	Stream	Subject	Total Seat in Major Course	Total Seat in Minor Course
	Science Stream	Anthropology	10	20
		Botany	50	150
		Chemistry	50	150
		Economics	10	20
		Geography	10	20
		Mathematics	40	130
		Physics	50	150
		Statistics	2	20
		Zoology	50	150
	Arts Stream	Anthropology	70	130
		Assamese	100	400
		Bodo	80	200
		Economics	70	180
		Education	100	300
		English	100	300
		Geography	90	280
		History	100	300
		Mathematics	10	20
		Philosophy	80	300
Political Science		100	300	
Statistics	5	20		
Commerce Stream	Accountancy	50	100	
	Finance	50	100	
	Human Resource Management	50	100	
	Marketing Management	50	100	

A-2.2.1.4: Common Course offered in the College (MDC, AEC, VAC and SEC):

The common course offered in the College for every semester will be notified separately.



Section B. General Information and Guidelines for Students:

B-1: Eligibility and Admission Procedure:



1. The College follows relevant guidelines and regulations of affiliating authorities like GU, AHSEC etc. regarding eligibility and minimum qualification for enrolment in any courses. Therefore, a student must check the relevant section of the affiliating institutions for the minimum qualification and any pre-requisite for every course before applying in the college.
2. Admission is given strictly on the basis of merit.
3. Aspiring students may apply for admission in Dudhnoi College through online portal by filling up requisite forms and paying the prescribed application fee.
4. The students will then have to appear for selection interview, on prescribed date, time and place, along with all necessary testimonials in original.
5. The admission process of the selected students will be over only after payment of all required fee through any of available online payment method.
6. Students whose parents' total annual income is less than 2 lakhs rupees are admitted under the Assam Government's Fee waiver scheme. Students seeking admission under this scheme must produce parents' original income certificate issued by competent authority at the time of selection interview (certificate should not be more than one year old). Moreover the student must be a permanent resident of Assam.
7. During the admission, the College will follow the relevant Government Rules and Regulations regarding reservation.



8. All payments to the college are strictly cashless.
9. The decision of the Admission Committee is final and binding in case of selection and admission of a student.
10. Students migrating from other universities and Boards must produce migration certificate and pay migration fee as per rule.

B-2: Change of Subject:

Admitted Students may change their combination of subjects within one month from the date of admission in Higher Secondary First Year. The Undergraduate students may change the Major subject in Semester-IV after they select a subject as Major in Semester-III. However, such changes are subjected to availability of seat and approval of concerned departmental HoD and Admission Committee.

B-3: Attendance:

Attendance in Higher Secondary classes (both theory and practical) is compulsory. Students with less than 75% attendance will be dis-collegiated and will be barred from appearing in the Final Examination as regular students.



In Undergraduate Degree courses, the student must earn full credit in Core Courses (Major and Minor) and Common Courses [Ability Enhancement Courses (AEC), Skill Enhancement Courses (SEC), Multidisciplinary (MDC) and Value Added Course (VAC)]. A student must have minimum 75% attendance. (Attendance means attending direct instruction hours, i.e., theory classes, seminars, workshops, practical, internships, educational trips, field works, project works etc.). Students with less than 75% attendance will be dis-collegiated and will be barred from appearing in the Final Examination as regular students.

B-4: Evaluation Process:

To make evaluation an integral part of teaching-learning process, Dudhnoi College adopted the process of continuous evaluation of students. Therefore, taking all the sessional and internal examinations is mandatory for all students. Non-compliance will lead to dis-collegiation.

B-5: College Uniform:

Dudhnoi College Students' Union has adopted a uniform for the students of the College. The boy's uniform is black long formal pant and sky-blue shirt. The girl's uniform is white patiala pant and sky-blue kurta with white dupatta (leggings not allowed).



Wearing of uniform is mandatory for students within college campus and related academic activities.

B-6: Anti-Ragging Rule:

The College is very strict against any kind of ragging. The anti-ragging committee of the College looks into the matter and strict actions is taken against anyone involved and indulge ragging.

B-7: Dudhnoi College Library Rules:

1. **Admission to the Library:** All members of Dudhnoi College and also any other pers
2. on with prior permission from the Librarian/administration may enter the library. The right of admission shall be denied to a mentally unsound or an intoxicated person.
3. **Entrance inside the library:** Before entering/leaving the library, one shall:
 - a. Sign a visitor's register, thereby agreeing to abide by the rule and regulations of the library.

- b. Personal belongings such as bag, umbrella, file, personal books, etc. are not allowed inside library.
- c. Security personal will have the right to check visitors.



- 4. **Membership:** Membership of Dudhnoi College Library is granted by default to all faculty members, regular students and employees of Dudhnoi College.

However, as a special case, temporary membership may be granted to someone by the library-in-charge on written request for so.

- 5. **Working Hours of Library:** Library will remain open in all working days from 9:00 am to 4.00 pm. Book transaction can be done from 9.30 am to 3.30 pm.

6. **Rules of Lending of Books:**

- a. Books will be loaned to the registered members only.
- b. Students must produce his/her library Card for book transaction.
- c. Membership of a student shall remain valid for whole semesters of the course.



- d. The library staff may recall any book from member at any time.

- e. A book issued to someone can be reserved by others. The person who reserve a book will have the first priority while issuing that book next.

- f. A student or non-teaching staff member may take 2 books for 15 days at a time. A faculty member may take 5 books for 40 days at a time. Any member may re-issue a book for one more term only.

- 7. **Overdue Fine:** If book is not returned within the due date by any member, then a fine of INR 1.00 per book per day will be charged.

- 8. **Loss or Damage of Borrowed Books:** If a book is lost or damaged by the borrower than he/she shall be liable to replace the book. If the replacement is not done within 15 days, the defaulter will be charged three times the cost of the book if the book is in print and four times the cost of the book if the book is out of print.

9. **General Rules (Library):**

- a. All kinds of personal belongings except notebook and pen are to be kept in the property counter at the entrance.
- b. Silence must be maintained inside the library.
- c. Mobile phone in silent/vibration mode only is permissible.
- d. Edibles are strictly prohibited inside the library except drinking water.
- e. Member shall not smoke or spit in any part of the library.
- f. Books once picked out from the stack should be left in the reading table if not issued out.
- g. The physical condition of the book should be checked while checking out. Mutilation of pages if found is to be brought to the notice of the circulation in-charge. Otherwise, the borrower himself/herself shall be responsible for mutilation of the book if detected afterwards.
- h. Underlining, writing, marking, folding of pages, etc. in the book is strictly prohibited.
- i. Members shall loss membership of the library for violation of library rules.
- j. The library in-charge-reserves the right to suspend membership of any member.
- k. The members caught tearing of pages/stealing books or otherwise mutilating books will be suspended forthwith from using library facilities and further disciplinary action will be initiated against him/her by the college authority.



B-8: Dudhnoi College Hostel Rules:

1. Hostel Administration:

- i. The college hostel is administered by the Hostel Monitoring Committee.
- ii. The Hostel Monitoring Committee is constituted by:
 - a. Principal, Dudhnoi College.
 - b. Superintendent of the Boys' Hostel
 - c. Superintendent of the Girls' Hostel
 - d. And a few senior faculty members.
- iii. Each hostel is managed by hostel Superintendent. The college authority appoints a regular faculty member as hostel Superintendent.

2. Accommodation:

- i. The college provide hostel accommodation for boys and girls separately.
- ii. Hostel accommodation is only for regular students of the college.
- iii. Hostel accommodation is granted strictly on the basis of merit and availability of seats.
- iv. Students will have to apply separately in specified forms for hostel accommodation at the time of admission.
- v. Hostel accommodation is provided only during working semester. The boarder has no right to occupy hostel rooms during vacation. However, on special grounds, Superintendent may grant special permission to stay in the hostel during vacation.



3. Code of Conduct:

a. General rules:

- i. Maintain the discipline and decorum of the hostel.
- ii. Always preserve, tend, and safeguard the property of the hostel, and shall not knowingly or otherwise destroy, damage, or deface hostel property.
- iii. Always keep your room and the common grounds of the hostel clean and unsoiled and will have to make it available for inspection as and when required.
- iv. No one will change the allotted room without prior permission from the authority.
- v. Ragging is strictly banned. The student shall not indulge in any form of ragging/teasing or hurt any co-students physically or verbally. Involvement in such activities by words or actions will be viewed seriously and may lead to expulsion from the hostel and college. Freshers are encouraged to report incidents of ragging. Those who do not report after being subjected to or witnessing ragging are also liable to be punished
- vi. Any addictive substances like tobacco, alcohol, narcotic and habit-forming drugs etc. are strictly prohibited. One will be liable for disciplinary action for indulgence in activities like smoking, and consumption of alcoholic drinks or any other intoxicating substance in the hostel and College premises. Anyone found under its influence at any point of time will also be punished.
- vii. Any student found to be indulging in undesirable activities such as physical assault, damage to property or any unhealthy/unnatural practice etc. will be liable for disciplinary action including expulsion from the hostel or even from the college.





- viii. Students should keep their valuable assets in their own custody. The management will not be responsible for its any loss or damage.
- ix. All boarders are expected to cooperate with the hostel administration by conserving food, water and electricity.
- x. Hostel Superintendent may inspect any room at any time to ensure that the students maintain discipline and cleanliness/tidiness/hygiene and do not possess any banned substances.

- xi. Students should play a proactive role in keeping gender amity and maintain cordial & harmonious relations with all groups, individuals, and authorities on the campus. They should understand that the institute maintain a non-negotiable stand concerning issues of caste, creed, communal harmony and gender equality.
- xii. Boarder should ensure that all dues, including any fines and penalties, that may have been imposed against them, must be paid within specified time.
- xiii. Boarder should not disturb the peace and tranquillity of the hostel under any circumstances. Playing music or musical instrument loudly and creating nuisance is strictly prohibited. Such activities will attract disciplinary action.
- xiv. Student's involvement in any unacceptable behaviour under the code of conduct and any violation of hostel rules may lead to immediate expulsion from the hostel and also from the college.
- xv. Boarder should strictly observe and abide by the code of conduct of the hostel. Disciplinary action will be taken against any violation.

b. Visitors Rule:

- i. All visitors to the hostel including the parents/guardians will have to make necessary entries in the visitor's book available at the hostel entrance with the security guard.
- ii. Visit of boys'/men to girls' hostel and vice-versa is restricted.
- iii. In case of girls' hostel, visitor's entry is restricted to "Visitors Room" only. Visitors' entry to boarder's room is strictly prohibited.
- iv. No visitor/outsider is allowed to stay in the hostel overnight under any circumstances.

c. Mess Rule:

- i. Each hostel has their own mess.
- ii. Hostel mess is managed by the boarders themselves under the supervision of the Superintendent.
- iii. Every boarder must join the hostel mess. Private cooking in the hostel/student's room is strictly forbidden. Such appliances, if found, will be confiscated and disciplinary action will be taken.
- iv. Meals will not be served in the rooms. Boarders are not allowed to take any food items, cups, saucers, plates, tumblers and other utensils of the hostel mess to any place outside the mess hall or to their rooms under any circumstances.

d. Leave rule:

- i. No entry or exit will be permitted from 5:30 PM to 9:00 AM in the hostel unless specific permission is taken.
- ii. Boarder should obtain prior permission from the competent authority to visit outside the campus on bona fide purposes. They will be solely responsible for their conduct, safety and security after leaving the hostel campus till return. They should return to the hostel within the permitted time limit. Disciplinary action will be taken for any unauthorised leaving from the hostel.
- iii. If the boarders want to visit their parents/guardians or relatives, boarders should inform the Superintendent in advance and obtain written permission.



- iv. Any boarder seeking to leave hostel permanently before the completion of full term, must inform the hostel authority in written, one month prior to leaving the hostel.

e. Rules Regarding use of Electrical Appliances:

- i. The use of electrical appliances such as immersion heaters, electric stoves/heaters/electric iron/induction cookers etc. in the hostel is strictly prohibited.
- ii. The uses of audio systems which may cause inconvenience to other occupants are not allowed. The use of personal TV, audio-visual system is prohibited. Use of objectionable media is strictly prohibited.
- iii. When the students go out of their room, they should switch off all the electrical / electronic appliances like lights, fans etc. and keep it locked (at all times). Violation will attract suitable penalty and punishment as decided by authorities.

f. Rules Regarding Celebration of various Events:

- i. Hostel Freshers, Farewell and other such events can be celebrated only within Hostel campus with due permission from the hostel superintendent.
- ii. Celebration of Birthdays and any such personal events is allowed only after prior written permission from the Superintendent.
- iii. It shall be held in a common place for one to two hours between 6.00 pm to 8.00 pm.
- iv. There shall not be any kind of noise pollution or physical discomfort to anyone.
- v. No outside guest will be allowed to participate in these events.
- vi. Violation of any rule shall be penalized.



g. Dress code:

Boarders are expected to maintain a respectful environment both in hostel campus and college campus. They should dress moderately and appropriately and should lay emphasis on decency, cleanliness and neatness. Boarders are expected to dress formally in events and ceremonies such as college week, departmental freshers and any other programme organised by the college.

B-9: Awards and Scholarships:

Besides various Central and State Government Awards and Scholarships, College also offers the following awards and scholarships:

- Free studentship for one year is awarded to the student securing first position in:

1. Higher Secondary First year securing more than 90% marks in qualifying examination.
2. Higher Secondary Second Year Student securing more than 90% marks in qualifying examination.

- Hakim Chandra Rabha Memorial Award to the best singer of the college selected in the annual college week.



- A cash award of Rs 5000.00 to the best singer of the College. This award is sponsored by Mrs. Minati Sarma, retired HoD, Department of Philosophy, Dudhnoi College.
- Dr. Bharat Borah Memorial Award to the student securing highest marks in Mathematics (Honours) in Degree Final Examination.

SECTION C: Cells, Forums, Societies and Associations in the College

- **Internal Quality Assurance Cell (IQAC):** Dudhnoi College established IQAC to promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices. The Cell continues its ongoing efforts to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- **Dudhnoi College Students' Union (DCSU):** It is the general body of the students of Dudhnoi College. Office bearers are elected for one year and the students' union election is conducted by Dudhnoi College Election Commission. The union works for the all-round development of student community in particular and the college as a whole. DCSU organises annual college week and freshmen social, publishes the annual college magazine and wall magazine, conducts different programmes and helps the authority to work for better development of the College.
- **Academic Committee:** The Academic Committee is responsible for encouraging an intellectually stimulating environment in the College with smooth functioning of classes, examinations and other activities like setting up of curriculum, planning academic calendar, preparing class routine etc.
- **Students' Grievance and Redressal Cell:** The Students' Grievance Redressal Cell is formed in Dudhnoi College with the objective to develop a responsive and accountable attitude towards the grievances reported by the students.
- **Anti-Ragging Committee:** Dudhnoi College has formed Anti Ragging Committee to eliminate the scourge of ragging among the students. Ragging is totally prohibited in the institution and anyone found guilty of ragging or abetting ragging, whether actively or passively or being a part of a conspiracy to promote ragging, is liable to be punished.
- **National Service Scheme (NSS):** The College has a wing of National Service Scheme. The wing takes up various social and community service activity in the locality to inculcate social responsibility and awareness among students.
- **Career Guidance Cell:** The Career Guidance Cell provides learning and training opportunities for students in the areas of



academic career and personality development and guides them to prepare themselves to meet future challenges.

- **Research Advisory Committee:** Dudhnoi College has constituted Research Advisory Committee to monitor and address issues related to research.
- **Internal Complaints Committee:** Internal Complaints Committee has been established in Dudhnoi College to deal with complaints related to any kind of sexual harassment faced by faculty, students or non-teaching staff at workplace.
- **Hostel Monitoring Committee:** Hostel Monitoring Committee is constituted to maintain discipline and to create a positive academic ambience in hostels.
- **Canteen Management Committee:** The Canteen Management Committee is responsible for monitoring the functioning and management of College canteen and to ensure quality food items.
- **Disciplinary and Ethics Committee:** The Disciplinary and Ethics Committee of Dudhnoi College is responsible to ensure that the students obey college rules and maintain discipline, dignity and decorum in the College.
- **RTI Cell:** Dudhnoi College has a RTI Cell for speedy and timely disposal of the queries and grievances lodged by any individuals as well as to promote transparency and accountability in the functioning of the institution.
- **Students' Mentoring Cell:** Students' Mentoring Cell of Dudhnoi College is responsible for the development of critical thinking among students and healthy relationship between students and teachers.
- **Institution's Innovation Council:** Dudhnoi College is associated with MHRD's IIC, which is an initiative of Ministry of Education, Govt. of India, to foster the culture of innovation and entrepreneurship in the College campus and hence innovation and entrepreneurial activities are carried out to achieve recognition as institution of excellence in the innovation promotion ecosystem.
- **Alumni Association:** The College has an Alumni Association with a permanent office in the College campus. The main focus of the Alumni Association is to improve networks among alumni, organise reunions and alumni events, to promote a sense of belongingness among graduates and to strengthen the relation between the college family and the community.
- **Dudhnoi College Teachers' Association (DCTA):** it is formed by the faculty members of Dudhnoi College. The association is actively working for the betterment of the teaching community of the college in particular and the college in general along with active participation in various socio-cultural activities of the locality.



- **Women Cell:** The College has a women cell that looks after issues related to women and works for the progress of women section of the society.
- **Dudhnoi College Extension Education Cell:** Dudhnoi College Extension Education Cell takes the resources of the college to the society. In the process it also collects feedback about socio-cultural realities of the society, so that those are reflected in the curriculum design and development of higher education.
- **Cultural Cell:** Dudhnoi College Cultural Cell strives to promote an environment where students get to absorb best of cultural and traditional values for all round development of their personality.
- **Sports Cell:** The Sports Cell has been established with the aim to inspire students to be physically fit and mentally strong by enhancing the sportsmanship attitude, leadership qualities and get involved in team work through participation in various sports.
- **Divyangjan Cell:** The Divyangjan Cell caters to the needs of the differently abled students and ensures that the divyangjan students get sufficient facilities like ramps, special toilets etc. and respect in the college campus.
- **Electoral Literacy Club:** Dudhnoi College Electoral Literacy Club is a platform to engage faculty members and college students through interesting activities to sensitise with their electoral rights. It is especially being set up targeting the new voters (in the age group of 18-21 years old).
- **Standard Club:** Standard Club creates awareness among faculties and students about the originality of product available in market.
- **Assam Science Society, Dudhnoi Branch:** Assam Science Society, Dudhnoi Branch was established in the college to promote scientific temperament in the society by conducting science exhibition, quiz, speech, model making competition, plantation programme etc. among students and by organising teachers' training programme for school teachers.
- **Eco Club:** In today's globalised reality, the collective realisation of corrective environmental practices is very much essential for a sustainable world. Eco Club of Dudhnoi College aims at creating awareness about biodiversity conservation as well as local ecological issues specially targeting the student community.
- **Unnat Bharat Abhiyan:** Dudhnoi College has been registered under Unnat Bharat Abhiyan, a flagship programme of the Government of India. Under UBA, Dudhnoi College actively targets to use the expertise available in the college to improve the quality of village life through innovative and affordable initiatives.
- **North East India Geographical Society:** North East India Geographical Society, Dudhnoi College regularly organises Seminars, workshops etc. for disseminating geographical knowledge among the students and the locality.



- **Assam Chemical Society:** Assam Chemical Society, Dudhnoi College regularly organises Chemistry Olympiad among school and college students. The society also organises various programme for spreading the knowledge of chemical science.
- **Anthropological Society, Dudhnoi College:** Dudhnoi College branch is housed in the Department of Anthropology, the Society promote Anthropological knowledge and understanding among the students and masses. They also publish a bi-lingual news letter Nree Barta.
- **Assam Academy of Mathematics, Dudhnoi College:** Dudhnoi College branch regularly organises competitive examinations like Mathematics Olympiad, Mathletics etc. among the school and college students to promote Mathematics in the society.
- **Chiro Chenehi Mor Bhasha Janani:** A Students' organization primarily involved in the promotion of literature and culture of people and organises regular socio-cultural activity.
- **Rabha Literary Society:** A students' organization for the promotion of Rabha literature and culture. The Society organises various programme like seminar, discussions etc. along with arranging the annual welcoming and orientation programme for Rabha students of the college.
- **Bodo Literary Society:** A students' organization for the promotion of Bodo literature and culture, the Society organises various programme like seminar, discussions etc. besides arranging the annual welcoming and orientation programme for Bodo students of the college.
- **Koch Rajbongshi Literary Society:** A students' organization for the promotion of Koch Rajbongshi literature and culture. It organises various programmer like seminar, discussions etc. along with the annual welcoming and orientation programme for Koch Rajbongshi students of the college.



Section D: Department and Faculties:

1. Department of Anthropology:

- Dr. Jitu Mani Pathak, MA, PhD: Assistant Professor & HoD
- Dr. Jaya Das, MA, PhD: Assistant Professor
- Dr. Jintu Hazarika, MA, PhD: Guest Lecturer
- Ms. Rojita Rajbongshi, MSc: Guest Lecturer
- Ms. Malabika Bhattacharya, MA: Guest Lecturer

2. Department of Assamese:

- Mr. Raja Ram Rabha, MA: Assistant Professor & HoD
- Mrs. Chuity Borah, MA, MPhil: Assistant Professor
- Mr. Don Sonowal, MA: Assistant Professor
- Ms. Sarama Patowary, MA, MPhil: Guest Lecturer
- Ms. Shikha Sharma, MA: Guest Lecturer
- Mr. Dipak Das, MA: Guest Lecturer

3. Department of Bodo:

- Mr. Purna Chandra Khakhalary, MA: Assistant Professor & HoD
- Ms. Mamani Daimary, MA, MPhil: Assistant Professor
- Ms. Aparajita Daimary, MA: Assistant Professor
- Mr. Buddhi Raj Boro, MA: Assistant Professor
- Ms. Jini Swargiary, MA: Guest Lecturer

4. Department of Botany:

- Dr. Dipali Deka, MSc, B Ed., PhD: Associate Professor & HoD
- Mr. Surjya Kumar Shwargiary, MSc: Associate Professor
- Mr. Soumin Nath, MSc, MPhil: Assistant Professor
- Ms. Jimari Santok, MSc, BEd: Guest Lecturer

5. Department of Chemistry:

- Dr. Manash Lochan Das, MSc, PhD: Associate Professor & HoD
- Dr. Debabrat Pathak, MSc, PhD: Guest Lecturer
- Mr. Tushar Ghose, MSc: Guest Lecturer
- Ms. Hiyashree Dutta, MSc: Guest Lecturer

6. Department of Commerce:

- Ms. Ankita Jain, MCom, BEd, LLB, PGDHRM: HoD & Guest Lecturer
- Mr. Susrang Khungur Daimary, MCom, BEd: Guest Lecturer
- Ms. Muntrishna Khakhalary, MCom, BEd: Guest Lecturer
- Ms. Haynari Hazowary, MCom, BEd: Guest Lecturer

7. Department of Computer Science:

- Mr. Anuj Kr. Das, BE, MTech: Guest Lecturer & HoD



8. Department of Economics:

- Mr. Subhas Chandra Barman, MA, MPhil: Assistant Professor & HoD
- Dr. Dipanjali Devi, MA, BEd, PhD: Assistant Professor
- Dr. Dipti Baishya, MA, BEd, PhD: Assistant Professor
- Ms. Debashree Kashyap, MA, MPhil: Assistant Professor
- Ms. Boby Biswakarma, MA: Guest Lecturer

9. Department of Education:

- Ms. Nabanita Borah, MA, BEd: Assistant Professor & HoD
- Mr. Rahul Kalita, MA: Assistant Professor
- Ms. Swapna Hazarika, MA, BEd: Guest Lecturer
- Ms. Rosy Boro, MA, BEd: Guest Lecturer

10. Department of English:

- Mr. Shafiqul Hussain, MA: Associate Professor & HoD.
- Mr. Rupjyoti Mazumder, MA: Assistant Professor
- Mr. Naren Das, MA, BEd: Assistant Professor
- Mr. Dilip Hazarika, MA: Assistant Professor
- Ms. Lakhi Daimary, MA, BEd: Guest Lecturer
- Ms. Grace Lobby K. Sangma, MA: Guest Lecturer
- Ms. Smrita Rabha, MA, M. Ed.: Guest Lecturer

11. Department of Environmental Science

- Ms. Hirupriya Rabha, MSc: Guest Lecturer

12. Department of Garo

- Ms. Sengre N. Areng, MA: Guest Lecturer

13. Department of Geography:

- Dr. Hem Chandra Kalita, MSc, MPhil, BEd, LLB, PhD: Associate Professor & HoD
- Mr. Kamal Krishna Rajbangshi, MA: Assistant Professor
- Ms. Linso Timungpi, MA: Assistant Professor
- Dr. Rashmi Sarkar, MA, MPhil, PhD: Assistant Professor
- Ms. Kongkona Sonowal, MSc: Assistant Professor
- Mr. Samar Medhi, MA, MPhil: Guest Lecturer

14. Department of History:

- Mr. Hargobinda Deka, MA, MPhil: Assistant Professor & HoD
- Dr. Mridutpal Goswami, MA, MPhil, PhD: Assistant Professor
- Ms. Wazida Ahmed, MA: Assistant Professor
- Ms. Pallabi Rabha, MA: Guest Lecturer
- Mr. Hirakjyoti Ray, MA: Guest Lecturer

15. Department of Mathematics:

- Dr. Bidyut Kalita, MA, PhD: Assistant Professor & HoD
- Dr. Mridul Dutta, MSc, MPhil, PhD: Assistant Professor
- Mr. Tusar Kanti Das, MSc: Assistant Professor
- Mr. Jasmine Rabha, MSc, BEd: Guest Lecturer
- Mr. Dhajendra Rabha, MSc: Guest Lecturer



16. Department of Philosophy:

- Dr. Nilamani Dutta, MA, PhD: Assistant Professor & HoD
- Mr. Mondeep Bailung, MA: Assistant Professor
- Ms. Himabika Rabha, MA: Guest Lecturer
- Ms. Silpee Sikha Swargiary, MA , BEd: Guest Lecturer

17. Department of Physics:

- Mr. Khagen Gogoi, MSc: Associate Professor & HoD
- Mr. Deba Kumar Sarma, MSc: Associate Professor
- Dr. Abdul Kader, MSc, PhD: Associate Professor
- Dr. Yajnya Sapkota, MSc, PhD: Assistant Professor
- Ms. Dishani Ghosh, MSc: Guest Lecturer

18. Department of Political Science:

- Mr. Dibakar Nath, MA, MPhil: Associate Professor & HoD
- Ms. Bondita Borbora, MA, MPhil, B.Ed: Assistant Professor
- Mr. Kapildev Ray, MA: Guest Lecturer
- Mr. Rahul Rabha, MA: Guest Lecturer
- Mr. Chidhanta Rabha, MA: Guest Lecturer

19. Department of Statistics:

- Mr. Abdur Rahman, MSc: Assistant Professor & HoD
- Mr. Mohidul Islam, MSc: Guest Faculty

20. Department of Zoology:

- Ms. Hira Prabha Rabha, MSc: Associate Professor & HoD
- Mr. Bhaskar Pathak, MSc, MPhil, B.Ed: Assistant Professor
- Mr. Prasenjit Das, MSc, BEd: Guest Lecturer
- Ms. Sunanda Das, MSc: Guest Lecturer

21. Library Staff

- Ms. Shikha Das, MLISC – Librarian
- Ms. Richa Pam, MLISC – Assistant Librarian (Contractual)
- Mrs. Niva Das – Library Assistant (Contractual)
- Mr. Humeswar Sarma – Library Bearer
- Mr. Manamohon Khakhalary – Library Bearer



Section E. Non-Teaching Staff

- Mr. Dambarudhar Rabha – Head Assistant
- Mr. Swarna Kanta Das – Senior Assistant
- Mr. Nilkamal Hazowary – Junior Assistant
- Mr. Jaharlal Mukharjee – Laboratory Assistant
- Mr. Dinamoni Sarma – Grade IV
- Mr. Bishnu Prashad Sarma – Grade IV
- Mr. Makshada Basumatary – Laboratory Bearer
- Mr. Rama Kanta Rabha – Laboratory Bearer
- Mr. Dwipen Rabha – Laboratory Bearer
- Mr. Prahlad Ch. Daimary – Laboratory Bearer
- Mr. Apendra Ch. Rabha – Laboratory Bearer
- Mr. Babul Rabha – Laboratory Bearer
- Mr. Manikya Boro – Laboratory Bearer
- Mr. Digambar Ray – Laboratory Bearer (MTS)
- Ms. Nirmali Das – Laboratory Bearer (MTS)
- Mr. Pulen Rabha – Grade IV
- Mr. Tarani Kanta Roy – Laboratory Bearer
- Mr. Kuladhan Rabha – Laboratory Bearer
- Mr. Naba Kumar Rabha – Grade IV
- Mr. Nikan Sutradhar – Grade IV
- Mr. Arabinda Koch – Grade IV
- Mr. Dipen Daimary – Junior Assistant
- Mr. Ratul Basumatary – Junior Assistant
- Ms. Papi Rabha – Grade IV
- Mr. Binod Basfor – Grade IV
- Mr. Mahatma Khakhalary – Grade IV
- Ms. Kamala Basumatary – Grade IV
- Ms. Pallabi Khakhalary – Laboratory Bearer
- Mr. Nitul Roy – Laboratory Bearer
- Mr. Jyotirmay Roy – Laboratory Bearer
- Mr. Kangkan Kalita – Security Guard
- Mr. Rahul Rabha – Security Guard
- Mr. Kapil Dev Ray – Security Guard
- Mr. Alongbar Daimary – Security Guard
- Mr. Jatin Rabha – Night Guard
- Mr. Mantu Rabha – Night Guard
- Ms. Purnima Basumatary – MTS
- Ms. Bibharani Rabha – MTS
- Ms. Bina S. Sangma – Caretaker (Girls' Hostel)
- Ms. Champa Basumatary – Cook (Girls' Hostel)
- Ms. Kabita Boro – Cook (Girls' Hostel)
- Ms. Minu Khakhalary – Cook (Girls' Hostel)
- Ms. Ratna Singh – Cook (Boys' Hostel)
- Ms. Jyotsna Singh – Cook (Boys' Hostel)

